



Highcliffe School

11-18 Academy & Specialist College



Succeeding in the present...securing their future

Teacher of Science (Biology) (Full Time Temporary for Maternity Cover)



LANGUAGE
COLLEGES

**Gifted &
Talented**
Lead school



Science

Registered in England and Wales Number: 07631213



November 2012

Dear Colleague

I am delighted that you have responded to our advertisement for the post of Teacher of Science, Full Time Temporary (Maternity Cover from 1 January to 31 August 2013).

Please find enclosed in the application pack a range of information which, I hope, gives you a flavour of our school and the opportunities that await the successful candidate.

We hope to welcome a colleague to our team who shares the same high aspirations for our students; someone who recognises their own ability to make a significant contribution to their achievements.

Unfortunately we will not be able to contact every applicant and take this opportunity to thank you for responding. Preparing an application is both professionally demanding and time-consuming.

I look forward to hearing from you but whatever your decision at this stage may I wish you all the best for your professional future.

Yours sincerely,

Judith A Potts
Headteacher

***"We encourage a positive classroom environment
where students matter and learning counts"***



Lessons from Geese – Our Corporate Perspective

As each goose flaps its wings it creates “uplift” for the birds that follow. By flying in a “V” formation, the whole flock adds 71% more range than if each bird flew alone.

People who share a common direction and sense of community can get where they are going quicker and easier because they are travelling on the trust of one another.

When a goose falls out of formation, it suddenly feels the drag and resistance of flying alone. It quickly moves back into formation to take advantage of the lifting power of the bird immediately in front of it.

If we have as much sense as a goose, we stay in formation with those headed where we want to go. We are willing to accept their help and give our help to others.

When a goose tires, it rotates back in the formation and another goose flies to the point position.

It pays to take turns doing the hard tasks and sharing leadership. As with geese, people are interdependent on each other's skills, capabilities and unique arrangements of gifts, talents or resources.

The geese flying in formation “honk” to encourage those up front to keep up with their speed.

We need to make sure our “honking” is encouraging. In groups where there is encouragement, productivity is much greater. Individual empowerment results from quality “honking”!

When a goose gets sick, wounded or shot down, two geese drop out of formation and follow it down to help and protect it. They stay with it until it dies or is able to fly again. Then, they launch out with another formation or catch up with the flock.

If we have as much sense as geese, we will stand by each other in difficult times as well as when we are strong.



Highcliffe School Values

At Highcliffe we aim to provide a safe, secure and happy school, which stimulates and challenges – a school where students achieve their full potential within a caring community.

At Highcliffe we value:

- ☞ Respect for members of the school community.
- ☞ Personal responsibility, self-discipline and independence.
- ☞ High standards of achievement.
- ☞ The development of positive attitudes to learning.
- ☞ Respect for our learning environment.
- ☞ Honesty, integrity and courtesy.
- ☞ Co-operation and teamwork.
- ☞ Punctuality and attendance.
- ☞ Care and consideration for all members of our community.
- ☞ Making a positive contribution to both local and international communities.

Vision Statement

“I believe in using what you have, instead of mourning for that which you do not. In thirty years time, I want to be able to look back at my youth and know that I used my talents fully: that I wasted nothing.”

A Highcliffe Sixth Form Student

Our Goal

To ensure that all students learn to their full potential in an informed, caring and supportive environment and that challenging learning experiences develop students as successful confident young adults



Teacher of Science (Biology) – Full Time Temporary for Maternity Cover

Dates

Advertisement November 2012


Closing date Monday 10th December 2012

Application

Complete the application form.

Submit a personal letter or statement relevant to the post.

Please note that CVs only will not be accepted.



Highcliffe School

11-18 Academy & Specialist College

Number on roll: 1447 | Telephone 01425 273381

TEACHER OF SCIENCE (BIOLOGY)
TEMPORARY FULL TIME, MATERNITY COVER
FROM 1 JANUARY 2013 TO 31 AUGUST 2013

Challenge.... Aspire..... Achieve


Highcliffe is a very successful Specialist Academy which seeks a suitably experienced and motivated teacher for this thriving curriculum area.

We require a teacher on a Full Time, Temporary basis to cover maternity leave, who can offer Science, and in particular Biology to GCSE and/or A level.


For more details and an application form please visit www.highcliffeschool.com or alternatively contact Mrs A Parsons, PA to Headteacher, on 01425 273381.

Completed applications by Monday 10 December 2012.


The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share in the commitment. This appointment is subject to an enhanced CRB check and positive references.



Science



Gifted & Talented
Lead school



LANGUAGE COLLEGE

Registered in England and Wales Number: 07631213

SCIENCE

Highcliffe School, Parkside, Highcliffe, Christchurch, Dorset, BH23 4QD





Course Outlines

We deliver a collapsed 2 year KS3 course following a combination of in house schemes and Exploring Science Texts. At KS3 all students study Science. KS4 is delivered over 3 years from Year 9-11. Students who achieve a Level 6 at KS3 can opt to study Separate Sciences – OCR Gateway Biology, OCR Gateway Chemistry and OCR Gateway Physics.

The majority of students take OCR Gateway Science and OCR Gateway Additional Science at GCSE (equivalent to double award).

At KS5 the Science team offer several courses including A level Biology, A level Human Biology, A level Chemistry, and A level Physics. Student retention at KS5 is good and we are always looking to increase courses available.

Facilities and Resources

- 14 experienced, enthusiastic specialist science teachers.
- Science Specialist status.
- 11 fully equipped and refurbished laboratories, including – a chemistry laboratory, physics/optics/photography laboratory and an 'all purpose' laboratory.
- 3 technicians in 4 refurbished technical areas.
- Science, STEM and Environmental clubs are available for enthusiastic students.
- Reference books issued to all students, plus in house reprographics.
- ICT facility available in each laboratory and remote sensing.
- An ICT laboratory with extra ICT for data logging and processing, digital microscopy, web browsing and interactive learning programmes via the school server.
- Enrichment activities include use of school grounds, with our environmental area including school pond and garden, and local recreation areas – Steamer Point, Hengistbury Head Learning facility, trips to London museums and Intech at Winchester, Fleet Air Arm Museum and various A level outing and experiences including Biology field work on the Dorset Heritage coastline.

SCIENCE – Psychology, Health and Social Care, Child Development

We deliver Psychology in the Sixth Form (KS5) at Advanced level. It is a very popular and over-subscribed course and we follow the AQA course.

Health and Social Care is delivered as a single award GCSE at KS4, and as either a single or double award qualification at Advanced level in the Sixth Form.

Child Development is delivered as a GCSE qualification at KS4 and students are able to progress onto the CACHE suite of qualifications in the Sixth Form. At KS5 we offer both the Certificate (level 2) and the Diploma (level 3).

Facilities and Resources

In addition to the facilities detailed above, these subjects all benefit from specialist accommodation with dedicated resources. Enrichment activities are an integral part of the delivery of each programme. These range from one to one tutorial support to trips and activities as well as extended vocational placements and visiting speakers.

Contact Person: **Ms S Cullen**
Senior Curriculum Leader, Science



Notes for Guidance for Applicants

The following guidance is intended to help you to complete your application form in the best way.

Application Form

The form must be completed in full and signed. Please use black ink or word processing as your form will be photocopied. Please complete all sections of the application form and ensure that your employment record is set out in full with an explanation of any gaps.

Please do not include photocopies of open testimonials. We will always write to your current or previous employer for a reference and to ask for a professional assessment of your suitability for the post. We reserve the right to approach any previous employer for a reference.

Please complete the application form carefully and ensure that you sign it at the end. You should use section 5 to set out your relevant skills, knowledge and experience and you are advised to refer to the Job Description and Person Specification in order explain how you meet the requirements of the job.

The closing date is as above. Your completed application form and letter should be returned to Judith Potts, Headteacher, Highcliffe School, Parkside, Highcliffe, Christchurch, BH23 4QD or you can e mail to aparsons@highcliffeschool.com. Please note that late applications cannot be considered. Applications will not normally be acknowledged.

Please label the outside of the envelope or entitle the e-mail confidential/application.



Disclosure of Criminal convictions

The post you have applied for is subject to an enhanced check with the CRB as you will be working with children. This post is also exempt from the Rehabilitation of Offenders Act and you will be asked to complete a form showing whether you have had any court convictions/bindovers/cautions. The result of the CRB check will be sent to you and to Dorset County Council's Human Resources section.

If you have a criminal record it does not mean that you will not be able to work at the school. An assessment of your skill, experience and conviction circumstances will be weighed against the risk assessment criteria for the position. All information revealed as a result of an application for disclosure clearance will be treated in the strictest confidence.

The school will also need to verify your identity as part of the CRB check procedure. In order to speed up this process, please bring with you documents which establish your identity and date of birth. The school will also need to meet the requirements of the Asylum and Immigration Act and you should therefore also bring a formal document showing your National Insurance number.

Please also bring in original copies of your qualifications.

Examples of documents to bring with you at interview:

Pay slip, P45 or P60.

Passport, birth and marriage certificate, UK issued driving licence (photocard and green paper licence)

Utility bill, bank statement or credit card statement showing your name and current address (dated within the last 3 months)

Original qualification certificates.

Medical Fitness

All new appointees are required to complete a medical questionnaire which will be passed to our Occupational Health advisers to assess your fitness to undertake the duties of the post. This questionnaire will be dealt with in strict confidence and will be seen only by the Occupational Health staff.

Equal Opportunities

This school is an equal opportunities employer. Our policy is to ensure that no job applicant or employee receives less favourable treatment because of race, colour or nationality, sex, marital status, religion or disabilities. Selection criteria and procedures will be frequently reviewed to ensure that individuals are selected or promoted on the basis of their individual relevant merits and abilities. All employees will be given equal opportunities and, where appropriate, further training, to progress within and beyond the organisation.

No Smoking Statement

The school operates a No Smoking Policy.